

Chelan-Douglas Transportation Council (CDTC)

MEETING MINUTES | SEPTEMBER 8, 2022

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
JC Baldwin, CDRPA
Richard DeRock, Link Transit
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee

Dave Bierschbach, WSDOT-NCR
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Richard Palmer, Colville Tribes
Kyle Steinburg, Douglas County

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, Executive Director
Jill Thompson, Town of Waterville

Chad Daggett, Board Clerk
Bob Goedde, City of Chelan

GUESTS PRESENT:

Nick Covey, Link Transit
Dahlia De La Rosa, Port of Quincy
Eric Pierson, Chelan County
Cristina Barone, Link Transit
Kathy Murray, WSDOT-NCR
Jennifer Lange, Douglas County

Emma Honeycutt, City of Wenatchee
Christine Johnson, City of East Wenatchee
Mark Spurgeon, CDRPA
Dan Ireland, SCJ Alliance
Ruby Gaston, Office of Congrswmn Kim Schrier

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Mayor Jerrilea Crawford; a board member roll call was given by the Clerk.

2) Open Public Comment Period

No public comments were received or heard.

3) Approval of Consent Agenda

- September 8, 2022 Draft Meeting Agenda
- August 11, 2022 Draft Meeting Minutes
- Monthly Financial Reports (*through July 2022*)
- August 2022 Payroll: \$33,726.57
- August Vouchers 00360089-00360099 in the amount of \$19,693.40 (*payable in September*)

Upon a motion by Kevin Overbay, seconded by Richard DeRock, the Board unanimously approved the consent agenda as presented. Motion carried.

4) 2023-25 Coordinated Mobility Plan Preview/Presentation

Chad Daggett gave a brief overview of the newly updated 2023-25 Coordinated Public Transit – Human Services Transportation Plan (a.k.a, Coordinated Mobility Plan). He explained to the Board what the Plan was, what the Board’s role is regarding the Plan, and then gave the following timeline for completion:

- a) Sept. 9, 2022: Public notice posted
- b) Sept. 12 through Oct. 1, 2022: 20-day public comment period
- c) Oct. 27, 2022: Consolidated grant applications due to Washington State Department of Transportation (WSDOT)
- d) Nov. 10, 2022: CDTC Board approval/adoption of the Plan requested
- e) Feb. 2023: CDTC Board ranks grant project applications at monthly meeting

A draft copy of the Plan was distributed to all board members as well as WSDOT and all regional human service and transit agencies.

5) Transportation Improvement Program (TIP) Amendment #6

Jeff Wilkens explained to the Board that CDTC policy required Board approval to add certain projects with planned or newly secured federal funding to the Transportation Improvement Program (TIP). The proposed amendment adds one project in the 2022-25 TIP to reflect and authorize an increase in the amount of Federal Transit Administration “5307” operating assistance formula funds available to Link Transit. The Board had no questions or concerns.

Upon a motion by JC Baldwin, seconded by Jim Fletcher, the Board unanimously approved Amendment #6 to the 2022-25 Transportation Improvement Program as submitted. Motion carried.

6) Bike Friendly Community Designation Discussion

Jeff Wilkens opened the floor for further discussion from the August board meeting regarding the “Bike Friendly Community” designation through The League of American Bicyclists. The Board entered discussion and upon consensus, the Board directed staff to reach out to local and regional tourism agencies to further inquire how the designation might benefit their organization. The Board emphasized the need to explain the designation and how it could be marketed within the respective organizations to benefit our communities.

7) Draft 2023-26 Transportation Improvement Program Preview

Jeff Wilkens presented to the Board the draft 2023-26 Transportation Improvement Program (TIP). The full document will be presented to the Board for approval/adoption during the October 13, 2022 board meeting.

8) Work Program & Budget Amendments

Jeff Wilkens reviewed last month’s board discussion regarding staff priorities for transportation planning studies; the Columbia River Crossing Study and Intercity Trails Master Plan were discussed.

9) Legislative Updates

Richard DeRock updated the board on the “cap-and-invest” program from the Climate Commitment Act that the Washington Legislature passed in 2021. Mr. DeRock said the program sets a limit, or cap, on overall carbon emissions in the state and requires businesses to obtain allowances equal to their covered

greenhouse gas emissions. These allowances can be obtained through quarterly auctions hosted by Ecology, or bought and sold on a secondary market.

The cap will be reduced incrementally every year to ensure Washington achieves its 2030, 2040, and 2050 emissions-reduction commitments, which means we'll issue fewer emissions allowances each year.

10) Director’s Report

Jeff Wilkens updated the Board on additional secured federal project funding for Rock Island, Wenatchee, Douglas County, Coulee Dam and East Wenatchee.


11) Board Member Closing Remarks

Board members were given the opportunity to give closing remarks.


12) Adjournment

CDTC Board Chair, Mayor Jerrilea Crawford adjourned the meeting at 10:36 a.m.

MINUTES APPROVED: October 13, 2022



Mayor Jerrilea Crawford, City of East Wenatchee
2022 Chair of the Board


ATTEST: _____
Jeff Wilkens, CDTC Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC’s Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.