

Chelan-Douglas Transportation Council (CDTC)

MEETING MINUTES | OCTOBER 14, 2021

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Kevin Overbay, Chelan County
Kyle Steinburg, Douglas County

JC Baldwin, CDRPA
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee
Richard Palmer, Colville Tribes
Dave Bierschbach, WSDOT-NCR (*Zoom*)

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, Executive Director
Carl Florea, City of Leavenworth
Rep. Keith Goehner, 12th Legislative District

Chad Daggett, Clerk of the Board
Bob Goedde, City of Chelan
Jill Thompson, Town of Waterville

GUESTS PRESENT:

Eric Pierson, Chelan County
Garren Melton, City of East Wenatchee
Aaron Simmons, Douglas County
Christine Johnson, Aging & Adult Care
Mark Spurgeon, CDRPA
Nick Covey, Link Transit
Gary Owen, City of Wenatchee
Justin Roozen, Douglas County

Rob Jammerman, City of Wenatchee
Chris Keifenheim, WSDOT-NCR
George Mazur, WSDOT-NCR
Max Nelson, WSDOT-NCR
Jeff Deal, WSDOT-NCR
Kate Tollefson, WSDOT-NCR
James Reynolds, WSDOT-NCR
Dave Allen, SCJ Alliance

The CDTC Governing Board convened in-person at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was able to attend in-person as well as live stream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:01 a.m. by CDTC Chair, Randy Agnew. Introductions were made around the room.

Jeff Wilkens suggested adding a COVID-19 mask discussion to the meeting agenda. By consensus, the Board agreed to add "CDTC COVID-19 Masking Discussion" as agenda item 9.1.

2) Approval of Consent Agenda

- October 14, 2021 Draft Meeting Agenda
- September 9, 2021 Draft Meeting Minutes
- Monthly Financial Reports (*through August 2021*)

- September 2021 Payroll: \$XXXX
- September 2021 Vouchers/Checks 00350799 – 00350810: \$27,666.39
- 2021 Title VI Annual Report
- 2021-26 Title VI Plan

Upon a motion by Jerrilea Crawford, seconded by JC Baldwin, the Board unanimously approved the consent agenda as presented with the addition of “CDTC COVID-19 Masking Discussion” as agenda item 9.1. Motion carried.

3) Open Public Comment Period

No public comments were received or heard.

4) Transportation Improvement Program Amendment #4

Per CDTC policy, it is required to have board approval to add projects with newly secured federal funding to the Transportation Improvement Program (TIP). The proposed amendment adds the Totem Pole Road and Apple Capital Loop projects to the 2022-25 TIP (staff report on file).

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously approved TIP Amendment #4 to the 2021 Transportation Improvement Program as submitted.

5) US 2/97 and Cascade Avenue Intersection Funding Options

The Board entered an extensive discussion about potential sources for securing the final \$150,000 needed to construct the proposed US 2/97 roundabout at Cascade Avenue to support industrial expansion in Baker Flats; discussion carried over to agenda item 6.

6) Resolution 4-2021: Adopting the 2022-25 Transportation Improvement Program

Richard DeRock suggested withdrawing the US 2/97 and Cascade Avenue Intersection project from the annual TIP, while the \$1,200,000 funding commitment from CDTC remains in place, in order to provide more time to secure full funding. By consensus, the Board agreed.

Mr. DeRock then moved to adopt the 2022-25 Transportation Improvement Program minus the US 2/97 and Cascade Avenue Intersection project as presented. Frank Kuntz seconded the motion. Motion carried.

7) WSDOT Connecting Washington Project Updates

CDTC Board Member and WSDOT-NCR Region Administrator, Dave Bierschbach, introduced WSDOT-NCR staff members, Jeff Deal and James Reynolds. Mr. Deal and Mr. Reynolds then presented three “Connecting Washington” project updates: US 2/97 Easy Street Roundabout, SR 285/North Wenatchee Intersection Improvements and SR28/East Wenatchee Corridor Improvements.

8) Legislative Update

Jeff Wilkens introduced State Representative Keith Goehner. Mr. Goehner gave the board a 12th District legislative update.

9) Director’s Report

Jeff Wilkens updated the Board on the following:

- Due to the observance of Veterans Day on Nov. 11, the November CDTC Board Meeting has been advanced to Nov. 18, 2021.
- The annual CDTC board officer elections will take place at the November board meeting.

- SR 28 Corridor Study is nearing completion; a final meeting with the Consultant will be in the next few months.
- Reminder that CDTC membership invoices will be sent out in January.

9.1) CDTC COVID-19 Masking Discussion

Jeff Wilkens opened the floor for discussion regarding a CDTC mask policy for monthly board meetings. Jerrilea Crawford stated since it is a public meeting, CDTC should be consistent with guidelines provided by the Confluence Technology Center (where CDTC board meetings are held) and the Centers for Disease Control. JC Baldwin agreed stating if members do not wish to wear a mask there is the option to attend the meeting virtually each month. Frank Kuntz also agreed stating CDTC should abide with state and building guidelines. No action was taken to initiate a policy at this time.

10) Board Member Closing Remarks

Board members gave a brief update on their ongoing transportation project(s).

11) Adjournment

Chair Randy Agnew adjourned the meeting at 11:03 a.m.

MINUTES APPROVED: November 18, 2021


for RANDY AGNEW | 2021 Board Chair

ATTEST: 
JEFF WILKENS | Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.