

# Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C · Wenatchee, WA 98801

## MEETING MINUTES OCTOBER 12, 2023

### GOVERNING BOARD MEMBERS PRESENT:

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Cristina Barone, Link Transit (*for Nick Covey*)  
Richard DeRock, Regional Port Authority  
Chris Keifenheim, WSDOT-NCR  
Richard Palmer, Colville Tribes

Jerrilea Crawford, City of East Wenatchee  
Jim Fletcher, City of Cashmere  
Kevin Overbay, Chelan County  
Mike Poirier, City of Wenatchee

### STAFF & EX-OFFICIO MEMBERS PRESENT:

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Jeff Wilkens, CDTC Executive Director  
Riley Shewak, CDTC Planner  
Tim Hollingsworth, City of Chelan  
Carl Florea, City of Leavenworth

Chad Daggett, CDTC Board Clerk  
Ryan McGrew, CDTC Planning/Data Analyst  
Jill Thompson, Town of Waterville

### GUESTS PRESENT:

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Aaron Simmons, Douglas County  
Emma Honeycutt, City of Wenatchee  
Christine Johnson, Aging & Adult Care of CW  
Rosenda Henley, WSDOT-NCR  
Ruby Gaston, Office of US Rep. Kim Schrier

Eric Pierson, Chelan County  
Rob Jammerman, City of Wenatchee  
Steve Wilkinson, WVCC  
Josh Fedora, Ardurra  
Jason Taylor, KPQ News

*The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.*

#### 1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Kevin Overbay.

#### 2) Open Public Comment Period

No public comments were presented.

#### 3) Approval of Consent Agenda

- October 12, 2023 Draft Meeting Agenda
- August 10, 2023 Draft Meeting Minutes
- Monthly Financial Reports (*through August 2023*)
- Aug. 2023 Payroll: \$44,708.14; Sept. 2023 Payroll: \$44,866.11
- Aug. 2023 Vouchers: 00370524-00370535 totaling \$19,069.10; Sept. 2023 Vouchers: 00371443-00371453 totaling \$36,315.52
- 2022-23 Title VI Annual Report

Upon a motion by Jim Fletcher, seconded by Richard DeRock, the Board unanimously approved the consent agenda as presented. Motion carried.

**4) Resolution 1-2023: Adopting the 2024-29 Transportation Improvement Program (TIP)**

Jeff Wilkens presented and explained the draft 2024-29 TIP with a brief review of the state and federal requirements it fulfills. Mr. Wilkens highlighted a few revisions in the project boxes as well as the project equity section.

Upon a motion by Richard DeRock, seconded by Mike Poirier, the Board unanimously approved and adopted the 2024-29 Transportation Improvement Program as amended by Resolution 1-2023. Motion carried.

**5) North Wenatchee Avenue “Connecting Washington” Project Presentation**

City of Wenatchee’s Emma Honeycutt gave a project presentation and answered questions regarding the North Wenatchee Avenue “Connecting Washington” project.

**6) Project Updates**

Riley Shewak gave an update on CDTC’s SR 28 Corridor Plan open house that was held on Oct. 5, 2023 at the Kirby Billingsley Hydro Park in East Wenatchee. The 20-day public comment period for the SR 28 Plan commenced Oct. 2, 2023 and ends Oct. 21, 2023. The comment period information and an FAQ section was posted on the CDTC website. Mr. Shewak also updated the Board on CDTC’s Columbia River Crossing Study – the Consultant conducts successful schedule and technical coordination; the study is on track.

Further, Jeff Wilkens updated the Board on the CDTC pathways planning project. He will be meeting with the leadership team again on Oct. 13, 2023. Mr. Wilkens will update the Board on the Request for Proposals at the November 9, 2023 board meeting.

**7) Legislative Updates**

No updates available.

**8) Director’s Report**

Jeff Wilkens advised the Board that the annual invoices for CDTC membership dues will be going out in January 2024. Mr. Wilkens also encouraged the Board to consider their nomination for the 2024 CDTC Vice-Chair; the board election will take place at the November 9, 2023 board meeting.

**9) Board Member Closing Remarks / Roundtable**

Board members gave closing remarks and updates on transportation related items.

**10) Adjournment**

Chair Kevin Overbay adjourned the meeting at 10:31 a.m.

**MINUTES APPROVED: November 9, 2023**

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Commissioner Kevin Overbay, Chelan County  
2023 Chair of the Board

ATTEST:

  
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Jeff Wilkens, CDTC Executive Director