

# Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C · Wenatchee, WA 98801

## MEETING MINUTES NOVEMBER 9, 2023

### GOVERNING BOARD MEMBERS PRESENT:

---

Randy Agnew, City of Rock Island  
Richard DeRock, Regional Port Authority  
Chris Keifenheim, WSDOT-NCR  
Richard Palmer, Colville Tribes  
Marc Straub, Douglas County *(for Kyle Steinburg)*

Jerrilea Crawford, City of East Wenatchee  
Jim Fletcher, City of Cashmere  
Kevin Overbay, Chelan County  
Mike Poirier, City of Wenatchee

### STAFF & EX-OFFICIO MEMBERS PRESENT:

---

Jeff Wilkens, CDTC Executive Director  
Riley Shewak, CDTC Planner  
Tim Hollingsworth, City of Chelan  
Carl Florea, City of Leavenworth

Chad Daggett, CDTC Board Clerk  
Ryan McGrew, CDTC Planning/Data Analyst  
JC Baldwin, WA State Transportation Commission  
Doug Brown, City of Entiat

### GUESTS PRESENT:

---

Aaron Simmons, Douglas County  
Emma Honeycutt, City of Wenatchee  
Christine Johnson, Aging & Adult Care of CW  
Rosenda Henley, WSDOT-NCR  
Ruby Gaston, Office of US Rep. Kim Schrier

Josh Patrick, Chelan County  
Garren Melton, City of East Wenatchee  
Max Foster, KPG Psomas  
Josh Fedora, Ardurra  
Jason Taylor, KPQ News

*The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.*

#### 1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Kevin Overbay.

#### 2) Open Public Comment Period

No public comments were presented.

#### 3) Approval of Consent Agenda

- November 9, 2023 Draft Meeting Agenda
- October 12, 2023 Draft Meeting Minutes
- Monthly Financial Reports *(through September 2023)*
- October 2023 Payroll: \$44,847.28
- October 2023 Vouchers: 00372159-00372172 totaling \$35,903.93

Upon a motion by Jim Fletcher, seconded by Chris Keifenheim, the Board unanimously approved the consent agenda as presented. Motion carried.

#### **4) CDTC 2024 Board Officer Elections**

Chair Overbay explained that the “officers” of CDTC are Chair and Vice-Chair and the office of Vice-Chair automatically rotates to the office of Chair the next year upon confirmation of the Board. The Chair/Vice-Chair designations are a one-year term and ex-officio members cannot serve as officers.

Upon a motion by Jerrilea Crawford, seconded by Richard DeRock, the Board unanimously voted Vice-Chair Jim Fletcher to Chairmanship for 2024. Mayor Fletcher accepted and the motion carried.

Chair Overbay then opened the floor for Vice-Chair nominations; Jerrilea Crawford nominated Mike Poirier. Mr. Poirier declined due to his upcoming learning curve as mayor; however, he is interested should he be nominated again in the future.

Chair Overbay nominated Chris Keifenheim and then asked for other nominations. No other nominations were presented. Chris Keifenheim accepted the nomination.

Upon a motion by Kevin Overbay, seconded by Mike Poirier, the Board confirmed Chris Keifenheim as the 2024 Vice-Chair. Motion passed unanimously, with Mr. Keifenheim abstaining.

#### **5) Draft SR 28 Corridor Plan Presentation**

Riley Shewak presented a staff report to the Board (on file) that summarized public comments solicited in October 2023 during a 20-day public comment period for the draft SR 28 Plan. After the presentation, the Board entered discussion and by consensus directed staff to prepare a final version of the Plan for adoption, but with changes identified by staff during the discussion related to the phasing priority of individual projects.

#### **6) Project Updates**

Jeff Wilkens updated the Board on the Columbia River Crossing study as well as the Pathways study. Mr. Wilkens stated the Columbia River Crossing study is on schedule with consultant meetings twice a month. In addition, CDTC staff compiled a Request for Proposals with advertisement for the upcoming Pathways Master Plan; the RFP closing date is December 22, 2023.

#### **7) Legislative Updates**

Jeff Wilkens distributed a handout (on file) titled “Need for Legislative Action – Restoring Capacity of Washington’s Regional Transportation Planning Organization Program,” and explained that agency directors around the state were collaborating on an effort to submit a state budget request for increased RTPO funding to keep up with inflation, address the increased number of RTPOs in the state, and to reflect additional responsibilities assigned to RTPOs in recent legislation. Chair Overbay then asked the Board for action; upon a motion by Richard DeRock, seconded by Jerrilea Crawford, the Board unanimously authorized the CDTC Executive Director to sign off on an RTPO funding letter.

#### **8) Director’s Report**

Jeff Wilkens advised the Board that he spoke with Chair Overbay and due to lack of new business, the December board meeting is canceled.


#### **9) Board Member Closing Remarks / Roundtable**

Board members gave closing remarks and updates on transportation related items.

**10) Adjournment**

Chair Kevin Overbay adjourned the meeting at 10:18 a.m. The Board shall reconvene on January 11, 2024.

**MINUTES APPROVED: JANUARY 11, 2024**

  
\_\_\_\_\_  
Mayor Jim Fletcher, City of Cashmere  
2024 Chair of the Board

ATTEST:   
\_\_\_\_\_  
Jeff Wilkens, CDTC Executive Director