

# Chelan-Douglas Transportation Council (CDTC)

## MEETING MINUTES | NOVEMBER 18, 2021

### GOVERNING BOARD MEMBERS PRESENT:

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Randy Agnew, City of Rock Island (*Zoom*)  
Jerrilea Crawford, City of East Wenatchee  
Jim Fletcher, City of Cashmere  
Kevin Overbay, Chelan County

JC Baldwin, CDRPA  
Richard DeRock, Link Transit  
Frank Kuntz, City of Wenatchee  
Dave Bierschbach, WSDOT-NCR

### STAFF & EX-OFFICIO MEMBERS PRESENT:

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Jeff Wilkens, Executive Director  
Riley Shewak, Transportation Planner  
Carl Florea, City of Leavenworth  
Jill Thompson, Town of Waterville

Chad Daggett, Clerk of the Board  
Janet Conklin, City of Bridgeport  
Bob Goedde, City of Chelan

### GUESTS PRESENT:

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Rob Jammerman, City of Wenatchee  
Josh Patrick, Chelan County  
Tom Wachholder, City of Leavenworth  
Christine Johnson, Aging & Adult Care  
Mark Spurgeon, CDRPA  
Christina Barone, Link Transit  
Terri Weiss, Upper Valley Mend

Garren Melton, City of East Wenatchee  
Chris Keifenheim, WSDOT-NCR  
George Mazur, WSDOT-NCR  
Max Nelson, WSDOT-NCR  
Jeff Deal, WSDOT-NCR  
Kate Tollefson, WSDOT-NCR

*The CDTC Governing Board convened in-person at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was able to attend in-person as well as live stream.*

#### 1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:04 a.m. by CDTC Vice-Chair, Jerrilea Crawford; Introductions were made around the room.

#### 2) Approval of Consent Agenda

- November 18, 2021 Draft Meeting Agenda
- October 14, 2021 Draft Meeting Minutes
- Monthly Financial Reports (*through September 2021*)
- October 2021 Payroll: \$31,001.82
- October 2021 Vouchers/Checks 00351901 – 00351914: \$11,454.99

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously approved the consent agenda as presented. Motion carried.

### **3) Open Public Comment Period**

No public comments were received or heard.

### **4) Election of 2022 CDTC Board Officers**

Upon a motion by Frank Kuntz, seconded by Jim Fletcher, the Board elected Jerrilea Crawford as the 2022 CDTC Governing Board Chair.

JC Baldwin then nominated Kevin Overbay as the Vice-Chair. There were no other nominations.

Upon nomination and a motion by JC Baldwin, seconded by Dave Bierschbach, the Board elected Kevin Overbay to the Vice-Chair position. Motion carried.

### **5) Approval of SR 28 Corridor Study Contract Supplement**

Jeff Wilkens explained the need for a contract supplement to the SR 28 Corridor Study. The Board presented no concerns.

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously approved the CDTC Executive Director to execute a contract supplement for the SR 28 Corridor Study with the total to be determined once the final fee estimates are provided. Motion carried.

### **6) Overview of Federal Infrastructure Investment & Jobs Act**

Jeff Wilkens presented a lengthy overview to the Board regarding the Infrastructure Investment and Jobs Act which included several handouts (on file). The Board entered discussion; no action was taken.

### **7) Update on STBG Federal Funding Balance**

Jeff Wilkens gave the Board an update on two items related to the STBG federal funding program. He first summarized the results of the federal fiscal year 2021 obligation target for CDTC and resulting reallocation of additional funds to the region that were sanctioned from other underspent programs as well as funds transferred into Washington from other states. He then provided a preliminary estimate of anticipated increase in STBG funds to the region as a result of the Infrastructure Investment and Jobs Act, and outlined a few options for timing the next call-for-projects. Discussion on this item will be continued at the next meeting.

Dave Bierschbach informed the board that WSDOT has secured an additional \$75,000 to contribute toward the US 2/97 Cascade Intersection project to go with the \$1,200,000 in STBG funds committed by the CDTC board. Jeff Wilkens then noted that the increase in anticipated federal STBG funds would allow CDTC to allocate an additional \$75,000 in funding that, combined with WSDOT's additional contribution, would bring the project to full funding.

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously awarded the US 2/97 and Cascade Avenue Intersection Improvement project an additional \$75,000 in Surface Transportation Program Block Grant funds. Motion carried.

### **8) Legislative Update**

Jeff Wilkens gave the Board a brief update on the following:

- Senator Steve Hobbs is no longer Chair of the Transportation Committee; he was appointed to Secretary of State.

- Still no determination on the possibility of a gas tax package that could fund Confluence North and Wenatchi Landing Interchange.

#### 9) Director's Report

Jeff Wilkens updated the Board on the following:

- The South Wenatchee Bikeway Study is underway with a few public engagement events scheduled.
- No board meeting in December; the next meeting will be January 13, 2022.

#### 10) Board Member Closing Remarks

After 14 years of service, Mayor Frank Kuntz announced that he is stepping down from the CDTC Governing Board and will appoint a Wenatchee City Councilor to take his place effective January 2022.

Afterward, other board members gave a brief update on their ongoing transportation project(s).

#### 11) Adjournment

Chair-elect Jerrilea Crawford adjourned the meeting at 10:44 a.m.

**MINUTES APPROVED: January 13, 2022**

  
Jerrilea Crawford, 2022 Board Chair

ATTEST:   
Jeff Wilkens, Executive Director

**TITLE VI NOTICE TO THE PUBLIC:** The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.