

# Chelan-Douglas Transportation Council (CDTC)

MEETING CONVENED AT THE:  
Confluence Technology Center  
285 Technology Center Way, Wenatchee, WA 98801

## JANUARY 10, 2019 MEETING MINUTES

### GOVERNING BOARD MEMBERS PRESENT:

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JC Baldwin, Port of Chelan County  
Kyle Steinburg, Douglas County  
Frank Kuntz, City of Wenatchee  
Richard DeRock, LINK Transit  
Mark Spurgeon, Port of Douglas County

Cheryl Farivar, City of Leavenworth  
Kevin Overbay, Chelan County  
Randy Agnew, City of Rock Island  
Steve Lacy, City of East Wenatchee  
Dave Bierschbach, WSDOT

### STAFF PRESENT:

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Jeff Wilkens, Executive Director  
David Fletcher, Transportation Planner

Chad Daggett, Clerk of the Board  
Nicole Campbell, Transportation Planner

### GUESTS PRESENT:

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Tom Wachholder, City of East Wenatchee  
Aaron Simmons, Douglas County  
Christine Johnson, Aging & Adult Care  
Mike Herdt, City of Entiat  
RJ Lott, City of Entiat  
Steve Hair, NCWLife News  
Rob Jammerman, City of Wenatchee  
Steve Croci, City of Cashmere  
Jerrilea Crawford, City of East Wenatchee

Nick Manzano, WSDOT  
Dan Sarles, Chelan County Resident  
Jennifer Saugen, Perteeet  
Eric Pierson, Chelan County  
Steve King, City of Wenatchee  
Paul Mahre, WSDOT  
Erik Howe, RH2 Engineering  
Jim Fletcher, City of Cashmere

### 1) Call to Order / Introductions / Review Agenda

The meeting was called to order at 9:01 a.m. by CDTC Board Chair, JC Baldwin; quorum was met. Introductions from board members, staff and guests were made around the room and the proposed meeting agenda was reviewed.

## **2) Approval of Consent Agenda**

- January 10, 2019 Draft Meeting Agenda
- November 8, 2018 Draft Meeting Minutes
- Monthly Financial Reports (*through November 2018*)
- November 2018 Payroll in the amount of: \$36,665.13
- December 2018 Payroll in the amount of: \$36,779.56
- Checks numbered 00322000 – 00322008 in the amount of \$4,189.92 for Nov. 2018 invoices
- Checks numbered 00322777 – 00322789 in the amount of \$4,982.87 for Dec. 2018 invoices

Upon a motion by Frank Kuntz, seconded by Cheryl Farivar, the Board unanimously approved the consent agenda as presented. Motion carried.

## **3) Open Public Comment Period**

No public comments were received.

## **4) 2019 Surface Transportation Block Grant (STGB) Funding Program & Call for Projects**

Jeff Wilkens presented the Board with a 2019-20 project delivery plan for federal funds already committed to projects. He then explained the funding cycle for the upcoming distribution of new funds, and reviewed policy objectives and application requirements for the call-for-projects. After Board discussion and consensus, the Board shall review and authorize the call-for-projects application form at the February 2019 board meeting.

At 9:55 a.m., Chair Baldwin called for a recess; the board reconvened at 10:05 a.m.

## **5) Regional Transportation Plan 2020 Update (Purpose, Content & Statutory Requirements)**

Jeff Wilkens previewed the upcoming Regional Transportation Plan update and explained the schedule and key decision points for board involvement.

## **6) 2019 INFRA Grant Update**

Madam Chair introduced guest, Raquel Crawley from Senator Patty Murray's office. Ms. Crawley gave an update from Senator Murray's office and assured continued support of the efforts toward the Apple Capital Loop INFRA grant application that is due March 4, 2019.

Jeff Wilkens reported that local agency partners are actively meeting and working with the Consultant to update last year's application. Mr. Wilkens stated that the trip to Washington, D.C. (Nov. 28-30, 2018) was productive and the team represented received helpful feedback from the USDOT grant program staff; in addition, the meetings with the legislative delegation were favorable.

City of Wenatchee's Steve King mentioned an Interlocal Agreement for project delivery commitments was in the process of being developed and was an important component of the application update.

**7) Legislative Updates**

- Incoming State Representative, Keith Goehner will serve on the House Transportation Committee.
- Senator Brad Hawkins' committee assignments have changed; he is no longer on the Senate Transportation Committee.
- Of date, there is no news on the potential "gas tax package;" Mr. Wilkens explained to the Board that if the package comes into fruition, a Resolution of support will be vital.
- The current government shutdown furlough does not have an impact on federal MPO grant funds.

**8) Director's Report**

- Work on the US 2 Leavenworth Corridor Study commenced in December 2018.
- Nicole Campbell will be attending the Transportation Research Board (TRB) Meeting January 13-16, 2019 in Washington, D.C.


**9) Member Roundtable**

- Each board member gave a brief update of their ongoing transportation projects.
- Kevin Overbay announced Chelan County's new Commissioner, Bob Bugert.
- Kyle Steinburg announced Douglas County's new Commissioner, Marc Straub.
- JC Baldwin announced Port of Chelan County's new Executive Director, Jim Kuntz.

**10) New Business / Adjournment**

With no new business to conduct, and upon a motion by Cheryl Farivar, seconded by Kyle Steinburg, Chair JC Baldwin adjourned the meeting at 10:52 a.m.

**MINUTES APPROVED: February 14, 2019**

  
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**JC BALDWIN**  
*2019 Chair of the Board*

ATTEST:   
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**JEFF WILKENS**  
*Executive Director*

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