

Chelan-Douglas Transportation Council (CDTC)

MEETING MINUTES | JUNE 10, 2021

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Kevin Overbay, Chelan County
Kyle Steinburg, Douglas County

JC Baldwin, Regional Port Authority
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee
Dave Bierschbach, WSDOT - NCR

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, Executive Director
Riley Shewak, Transportation Planner
Michael Buckingham, City of Entiat
Carl Florea, City of Leavenworth

Chad Daggett, Clerk of the Board
Jill Thompson, Town of Waterville
Bob Goedde, City of Chelan

GUESTS PRESENT:

Tiffany Gering, Chelan County
Eric Pierson, Chelan County
Rob Jammerman, City of Wenatchee
Chris Keifenheim, WSDOT - NCR

Nick Manzano, WSDOT - NCR
Max Nelson, WSDOT - NCR
Kate Tollefson, WSDOT - NCR
George Mazur, WSDOT - NCR

Due to the Governor's Phase III allowance of 50% capacity, the CDTC Governing Board convened in-person at the Confluence Technology Center (285 Technology Center Way in Wenatchee) including remote access via Zoom. Board members, Ex-Officio Board Members and Guests were given a link for Zoom video conferencing and a Zoom generated telephone number was distributed to the public with the draft agenda/board meeting public notice; the public was able to listen to the meeting telephonically as well as attend in-person if desired. Masks and social distancing were enforced.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:01 a.m. by CDTC Chair, Randy Agnew. Introductions were made around the room and via Zoom.

2) Approval of Consent Agenda

- June 10, 2021 Draft Meeting Agenda
- May 13, 2021 Draft Meeting Minutes
- Monthly Financial Reports (through April 2021)
- May 2021 Payroll: \$30,799.98
- May 2021 Vouchers/Checks 00347465 – 00347477: \$26,737.45

Upon a motion by Richard DeRock, seconded by Kyle Steinburg, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Open Public Comment Period

There were no public comments.

4) Resolution 2-2021: Approving the FY 2022 Budget & Unified Planning Work Program (UPWP)

Jeff Wilkens presented to the Board a staff report in reference to CDTC Resolution 2-2021: *Approving the FY 2022 Budget & Unified Planning Work Program (UPWP)*.

Upon a motion by Richard DeRock, seconded by Jim Fletcher, the Board unanimously approved and adopted the fiscal year 2022 budget and work program (on file). Motion carried.

5) Draft Regional Transportation Improvement Program (RTIP) Policy Changes

Jeff Wilkens explained to the Board the current CDTC RTIP Policies document that outlines project selection procedures and how amendments can be made to the RTIP (staff report on file). He reviewed a potential policy change related to project selection procedures and requested Board feedback and direction. By consensus, the Board agreed to have the CDTC Technical Advisory Board review and comment and for staff to bring back a recommendation to be considered for approval at the July 2021 CDTC monthly board meeting.

6) Regional Transportation Improvement Program (RTIP) Amendment #3

Jeff Wilkens presented a proposed amendment modifying the amount of funding along with a modification to the project description for the 9th Street NE & Valley Mall Parkway Intersection Improvements project.

Upon a motion by Frank Kuntz, seconded by Jim Fletcher, the Board unanimously approved Amendment #3 to the 2021 Regional Transportation Improvement Program as submitted. Motion carried.

7) Report on Small City/Town Membership Discussion

Mayor Randy Agnew (Rock Island) updated the Board on the May 19, 2021 Small Town & City Mayor's Dialogue and Luncheon. Present for the event were CDTC Ex-Officio Members: Mayor Janet Conklin (Bridgeport), Mayor Michael Buckingham (Entiat), Mayor Jill Thompson (Waterville), Mayor Carl Florea (Leavenworth), Mayor Bob Goedde (Chelan), Mayor Jim Fletcher (Cashmere), Mayor Randy Agnew (Rock Island), and Jeff Wilkens. Mayor Agnew reported that the group discussed, but did not reach a conclusion on, any proposed changes to the CDTC membership structure.

7.1) Future CDTC Board Meetings (In-Person/Virtual)

Jeff Wilkens presented the Board three options (on file) for post-pandemic CDTC board meetings. By consensus, the Board indicated a preference for Option 2: Hybrid Limited: In-Person & Zoom. The Board requested CDTC staff to gather more detailed information for consideration at the July 10, 2021 board meeting.

8) Legislative Update

No updates were presented.

9) Director's Report

Jeff Wilkens updated the Board on the following:

- The Washington State Transportation Commission is hosting a "Wenatchee Valley" focused meeting on June 15 & 16.
- 12 project applications were submitted for the STP/TA Call-For-Projects. The deadline for submissions was June 4, 2021. The project presentations and review of criteria-based preliminary ranking will be conducted at the July 10, 2021 CDTC board meeting. The final selection will be August 12, 2021.
- Still awaiting further communication with the Colville Tribes regarding the Interlocal Agreement Amendment.
- The SR 28 Corridor Study is on schedule; the [project website](#) is live and several public comments have already been posted.

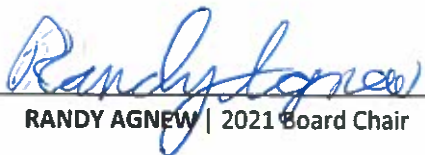
10) Member Roundtable – Transportation Updates

Board members gave a brief update on their ongoing transportation project(s).

11) Adjournment

Chair Randy Agnew adjourned the meeting at 10:36 a.m.

MINUTES APPROVED: July 8, 2021



RANDY AGNEW | 2021 Board Chair

ATTEST: 

JEFF WILKENS | Executive Director

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