

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C · Wenatchee, WA 98801

MEETING MINUTES | JANUARY 12, 2023

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Dave Bierschbach, WSDOT-NCR
Richard DeRock, Link Transit
Kevin Overbay, Chelan County
Marc Straub, Douglas County *(for Kyle Steinburg)*

JC Baldwin, CDRPA
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Mike Poirier, City of Wenatchee

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, CDTC Executive Director
Jill Thompson, Town of Waterville
Carl Florea, City of Leavenworth
Janet Conklin, City of Bridgeport

Riley Shewak, CDTC Transportation Planner
Tim Hollingsworth, City of Chelan *(for Bob Goedde)*
Doug Brown, City of Entiat *(for Mike Buckingham)*

GUESTS PRESENT:

Christine Johnson, Aging & Adult Care
Emma Honeycutt, City of Wenatchee
Eric Pierson, Chelan County

Mark Spurgeon, CDRPA
Aaron Simmons, Douglas County

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Commissioner Kevin Overbay.

2) Open Public Comment Period

No public comments were received or heard.

3) Approval of Consent Agenda

- January 12, 2023 Draft Meeting Agenda
- December 8, 2022 Draft Meeting Minutes
- Monthly Financial Reports *(through November 2022)*
- December Payroll: \$34,332.94
- December 2022 Vouchers: 00363646 - 00363657 in the amount of \$7,034.87 *(payable in January)*
- CDTC Reserve Fund Policy

Upon a motion by Jim Fletcher, seconded by JC Baldwin, the Board unanimously approved the consent agenda as presented. Motion carried.

4) Transportation Improvement Program (TIP) Amendment 1-2023

Jeff Wilkens presented to the Board a staff report regarding TIP Amendment 1-2023 (Link Transit).

Upon a motion by Randy Agnew, seconded by Dave Bierschbach, the Board unanimously approved TIP Amendment 1-2023 (Link Transit) as presented. Motion carried.

5) Annual Transportation System Performance Report

Riley Shewak presented to the Board the Annual CDTC Transportation System Performance Report. The Board entered discussion; no action was taken.

6) CDTC 2023 Call-for-Projects Discussion

Jeff Wilkens reviewed the schedule for the upcoming call-for-projects, followed by the evaluation and selection of transportation improvement projects to receive federal funding through CDTC. He then highlighted a new policy option that allows CDTC to decide if applicants must provide the typical 13.5% non-federal match funding, or if we would choose to waive that requirement. Following discussion of several options, the board indicated a desire for additional input from the Technical Advisory Committee and will resume consideration of this topic at the next regular CDTC meeting in February.

7) SR 28 Corridor Study – Continuation of December 2022 Board Workshop

Riley Shewak provided a brief review of the information presented in the first workshop, and the modifications to evaluation and scoring criteria requested by the board at that time. He then presented the updated analysis of the three SR 28 improvement scenarios according to the updated criteria and methodologies. Following discussion, the board agreed by consensus that staff should proceed into the final phase of the study with a preferred scenario that blends the 2-lane “safety” scenario with the 4-lane “safety + capacity” scenario. A determination was made to establish a phasing plan to prioritize the safety and capacity elements of the two combined scenarios, rather than choosing between them as two different options. Jeff Wilkens explained the next step of working with WSDOT to establish funding and a schedule for the remaining work, with the intent to utilize CDTC’s on-call transportation planning consultant to assist with the work.

At 10:15 a.m., Chair Kevin Overbay turned the meeting over to Vice-Chair Jim Fletcher, and then dismissed himself to attend another prescheduled meeting.

8) Legislative Updates

Jeff Wilkens explained the status of funding for the Confluence Parkway project in the Governor’s proposed transportation budget, including a new \$3 million appropriation through the Freight Mobility Strategic Investment Board for the McKittrick Street / BNSF Grade Separation project. He further explained that the eventual transportation budget enacted by the legislature is subject to future budget proposals in the Senate and House, which may vary from the Governor’s budget.

Mr. Wilkens presented a request received from 12th District Senator Hawkins that CDTC consider supporting Senate Bill 5001, based on the specific provision of the bill that would authorize use of revenue generated by a Public Facilities District (PFD) sales tax to contribute toward roadway and pedestrian pathway infrastructure associated with a project developed by a new PFD. By consensus, the board authorized Mr. Wilkens to sign the multi-agency letter of support.

The final legislative issue reviewed by Mr. Wilkens is a budget proviso requested by the Association of Counties that would dedicate funding for a pilot project designed to test an exchange of federal for state funding on small, rural county transportation projects. This was flagged as an item of interest that will be tracked during the legislative session.

9) Director’s Report

Jeff Wilkens informed the board that annual invoices for CDTC membership are scheduled to be mailed on January 13, 2023. According to CDTC Bylaws, payments are due annually by the end of February.

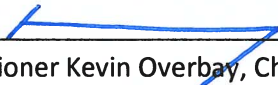
10) Board Member Closing Remarks / Roundtable

Board members were given the opportunity to give closing remarks.

11) Adjournment

CDTC Vice-Chair, Jim Fletcher adjourned the meeting at 10:52 a.m.

MINUTES APPROVED: February 9, 2023



Commissioner Kevin Overbay, Chelan County
2023 Chair of the Board

ATTEST:



Jeff Wilkens, CDTC Executive Director