

Chelan-Douglas Transportation Council (CDTC)

MEETING MINUTES | JANUARY 13, 2022

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Dave Bierschbach, WSDOT-NCR
Richard DeRock, Link Transit
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee

JC Baldwin, CDRPA
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Richard Palmer, Colville Tribes
Kyle Steinburg, Douglas County

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, Executive Director
Riley Shewak, Transportation Planner
Carl Florea, City of Leavenworth

Chad Daggett, Clerk of the Board
Jill Thompson, Town of Waterville
Bob Goedde, City of Chelan

GUESTS PRESENT:

Rob Jammerman, City of Wenatchee
Tom Wachholder, City of Leavenworth
Max Nelson, WSDOT-NCR
Mark Spurgeon, CDRPA
Aaron Simmons, Douglas County
Justin Roozen, Douglas County

Garren Melton, City of East Wenatchee
Christine Johnson, Aging & Adult Care
Christina Barone, Link Transit
Chris Keifenheim, WSDOT-NCR
Eric Pierson, Chelan County

The CDTC Governing Board convened in-person at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was able to attend in-person as well as live stream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Chair, Mayor Jerrilea Crawford; introductions were made around the room including Zoom. Mayor Crawford welcomed new board member, City of Wenatchee Councilor, Mike Poirier. Mr. Poirier was appointed to the CDTC Board by Mayor Frank Kuntz who stepped down in November 2021 after 14 years of service.

2) Approval of Consent Agenda

- January 13, 2022 Draft Meeting Agenda
- November 18, 2021 Draft Meeting Minutes
- Monthly Financial Reports (*through November 2021*)
- Nov. 2021 Payroll: \$31,001.82; Dec. 2021 Payroll: \$31,257.91.
- Nov. 2021 Vouchers 00352643-00352654: \$11,744.04
Dec. 2021 Vouchers: 00378326-00378338: \$17,315.54

Jeff Wilkens requested an amendment to the agenda, changing Item 8 to "Update Funding Priorities for 2022 Legislative Session."

Upon a motion by Kevin Overbay, seconded by Jim Fletcher, the Board unanimously approved the consent agenda with the requested amendment as presented. Motion carried.

3) Open Public Comment Period

No public comments were received or heard.

4) Amend 2022-25 Transportation Improvement Program – Amendment #1

Jeff Wilkens explained to the Board that the CDTC policy requires approval to add projects with newly secured federal funding to the Transportation Improvement Program (TIP). Per a staff report (on file), the US 2/97 and Cascade Avenue Intersection (Baker Flats) is now fully funded and eligible to be programmed in the TIP.

Upon a motion by Richard DeRock, seconded by Jim Fletcher, the Board unanimously approved Amendment #1 to the 2022-25 Transportation Improvement Program as submitted. Motion carried.

5) Annual Transportation System Performance Report

Riley Shewak presented to the Board the 2021 Transportation System Performance Report. The Board had no concerns; no action was taken.

6) Discussion Regarding Observance of the Juneteenth National Holiday

The Board discussed the observance of the Juneteenth (June 19) National Holiday. Several Board members stated their jurisdiction has recognized the holiday (or is slated to be recognized) with paid time off for employees. By consensus, the Board directed CDTC staff to update its Employee Handbook by adding the Juneteenth holiday to the current calendar of holidays with paid time off. The Board plans to approve/adopt the Juneteenth holiday at the February 10, 2022 board meeting.

7) Discussion Regarding CDTC Small Town/City Membership Proposal

Jeff Wilkens summarized a proposal by the CDTC small town mayors related to CDTC board membership and voting privileges (staff report is on file). Jim Fletcher provided additional comments on behalf of all small town/city mayors. The Board entered discussion and then by consensus, tabled the topic for further consideration at a future board meeting.

8) Update Funding Priorities for 2022 Legislative Session

Jeff Wilkens opened the floor for discussion regarding funding priorities for the 2022 Legislative Session by providing a review of the adopted 2021 board priorities and explaining a recommendation for revisions. Following discussion and upon a motion by Kevin Overbay, seconded by Richard DeRock, the Board unanimously agreed to adopt the Apple Capital Loop as the top and single funding priority for the 2022 legislative session, with direction for staff to verify updated cost figures with WSDOT and Douglas County prior to transmitting the priority request by letter to our legislators.

9) Review 2022 Federal Fund Project Delivery Plan

Jeff Wilkens presented to the Board a funding delivery plan which included the FY 2022 Obligation Target Delivery Plan (on file). The Board entered discussion. No action was taken.

10) Legislative Updates

Jeff Wilkens covered updates in Agenda Item 8.

11) Director’s Report

Jeff Wilkens updated the Board on the following:

- Call for Projects/Freight Mobility Improvements
- The Our Valley, Our Future program will be rolling out an update in March 2022

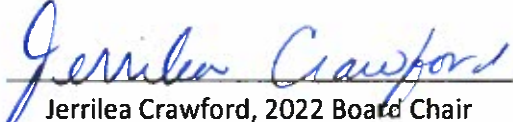
12) Board Member Closing Remarks

Board members gave a brief update on their ongoing transportation project(s).

13) Adjournment

Chair Jerrilea Crawford adjourned the meeting at 10:52 a.m.

MINUTES APPROVED: February 10, 2022


 Jerrilea Crawford, 2022 Board Chair

ATTEST: 
 Jeff Wilkens, Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC’s Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.