

Chelan-Douglas Transportation Council (CDTC)

MEETING CONVENED AT THE:
Confluence Technology Center
285 Technology Center Way, Wenatchee, WA 98801

FEBRUARY 13, 2020 MEETING MINUTES

GOVERNING BOARD MEMBERS PRESENT:

Board Chair: Kyle Steinburg, Douglas County
Randy Agnew, City of Rock Island
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee

JC Baldwin, Regional Port Authority
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Kevin Overbay, Chelan County

STAFF PRESENT:

Jeff Wilkens, Executive Director
Nicole Campbell, Transportation Planner

Chad Daggett, Clerk of the Board
Riley Shewak, Transportation Planner

GUESTS PRESENT:

Christine Johnson, Aging & Adult Care
Aaron Simmons, Douglas County
Nick Manzano, WSDOT-NCR
Steve King, City of Wenatchee
Peter North, U.S. Sen. Patty Murray's Office
Eric Pierson, Chelan County
Tiffany Gering, Lake Chelan Chamber
Max Nelson, WSDOT-NCR
George Mazur, WSDOT-NCR
Laura Merrill, City of Wenatchee

Tom Wachholder, City of East Wenatchee
Michael Buckingham, City of Entiat
Kelli Scott, U.S. Rep. Kim Schrier's Office
Tyler Mackay, Waste Management
Raquel Crowley, U.S. Sen. Patty Murray's Office
Jill Thompson, Town of Waterville
Erin McCardle, City of Chelan
Paul Mahre, WSDOT-NCR
Jennifer Saugen, Perteet, Inc.

1) Call to Order / Introductions / Review Agenda

The meeting was called to order at 9:00 a.m. by CDTC Board Chair, Kyle Steinburg; quorum was met. Introductions from board members, staff, and guests were made around the room.

2) Approval of Consent Agenda

- February 13, 2020 Draft Meeting Agenda
- January 9, 2020 Draft Meeting Minutes
- Monthly Financial Reports (*through December 2019*)
- January 2020 Payroll: \$36,961.88
- Checks numbered 00334804 – 00334815 in the amount of \$16,632.87 for January 2020 invoices

Upon a motion by JC Baldwin, seconded by Kevin Overbay, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Open Public Comment Period

Mayor Frank Kuntz introduced the City of Wenatchee's new Executive Services Director, Laura Merrill.

4) Adopt Annual Transportation Safety Performance Targets

Jeff Wilkens explained to the Board that under federal law, MPOs must establish, track and report progress annually on achieving performance targets for a variety of transportation measures identified by USDOT (safety, infrastructure condition, traffic congestion, freight, environment and project delivery). The 2020 Safety Performance Targets were presented to the Board; the Board entered discussion.

Upon a motion by Frank Kuntz, seconded by Jim Fletcher, the Board unanimously adopted and approved the 2020 CDTC Safety Performance Targets (on file). Motion carried.

5) 2020-23 Regional Transportation Improvement Program – Amendment 2020-02

Riley Shewak explained to the Board that WSDOT requested that CDTC remove the following two projects from its 2020 Regional Transportation Improvement Program (RTIP) because of successful obligation before the end of 2019:

- West Cashmere Bridge Replacement, Chelan County: *remove* \$21,253,814
- West Malaga Road Intersections, Chelan County: *remove* \$463,425

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously approved and adopted RTIP Amendment 2020-02. Motion carried.

In addition, two other projects (on file) were amended *administratively* by CDTC staff. No Board action is required for administrative amendments.

6) 2020 Federal Funding Project Delivery

Jeff Wilkens distributed an informational sheet (on file) regarding the status report for achieving the 2020 Obligation Target and reviewed changes of Statewide Policy with the Board. Mr. Wilkens said CDTC staff will work with the Technical Advisory Committee to update prediction on which additional projects will go forward by the end of federal fiscal year 2020; Mr. Wilkens will update the Board at the March 12, 2020 meeting.

7) Regional Transportation Plan Update: Revenue Forecast

Jeff Wilkens and Riley Shewak updated the Board on the RTP Revenue Forecast. The Board entered discussion about establishing reasonable assumptions for enacting future local-option revenues; no action was taken.

8) US 2 Upper Wenatchee Valley Transportation Study Results

Consultants for the US 2 Upper Wenatchee Valley Transportation Study presented to the Board findings and recommendations.

9) Legislative Updates

Jeff Wilkens presented the following current legislative issues:

- The Senate revenue package was updated; the Apple Capital Loop is still on the project list at \$169 million.
- The House put forward an alternate proposal to only fund Fish Passage Barriers.

10) Director’s Report

Jeff Wilkens updated the Board on the following items:

- The anticipated SR 28 Study is being delayed.
- Commissioners and staff from the Washington State Transportation Commission will be meeting in Wenatchee on April 14 & 15, 2020.

11) Member Roundtable

Each board member gave a brief update of their ongoing transportation project(s).

12) New Business / Adjournment

There was no new business to conduct. Because the Chairman stepped away from the meeting, CDTC Vice-Chair, Randy Agnew assumed the role of Chair and adjourned the meeting at 10:56 a.m.

MINUTES APPROVED: March 12, 2020



KYLE STEINBURG
2020 Board Chair

ATTEST: 

JEFF WILKENS
Executive Director

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