

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C · Wenatchee, WA 98801

MEETING MINUTES | DECEMBER 8, 2022

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Chris Keifenheim, WSDOT-NCR *(for Dave Bierschbach)*
Nick Covey, Link Transit *(for Richard DeRock)*
Kevin Overbay, Chelan County
Kyle Steinburg, Douglas County

Jim Huffman, CDRPA *(for JC Baldwin)*
Jerrilea Crawford, City of East Wenatchee *(Zoom)*
Jim Fletcher, City of Cashmere
Mike Poirier, City of Wenatchee

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, CDTC Executive Director
Riley Shewak, CDTC Transportation Planner
Bob Goedde, City of Chelan
Doug Brown, City of Entiat *(for Mike Buckingham)*

Chad Daggett, CDTC Board Clerk
Jill Thompson, Town of Waterville *(Zoom)*
Carl Florea, City of Leavenworth *(Zoom)*

GUESTS PRESENT:

Ruby Gaston, Office of US Rep. Kim Schrier
Rep. Keith Goehner, State Representative
Gary Owen, City of Wenatchee *(Zoom)*
Aaron Simmons, Douglas County

Raquel Crowley, Office of US Sen. Patty Murray
Christine Johnson, Aging & Adult Care
Christina Barone, Link Transit *(Zoom)*

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.

1) Call to Order & Introductions

Because of a prescheduled meeting, Chair Jerrilea Crawford was not present until later in the meeting; therefore, upon a quorum, the meeting was called to order at 9:02 a.m. by CDTC Vice-Chair, Commissioner Kevin Overbay; a board member roll call was given by the Clerk.

2) Open Public Comment Period

No public comments were received or heard.

3) Approval of Consent Agenda

- December 8, 2022 Draft Meeting Agenda
- November 10, 2022 Draft Meeting Minutes
- Monthly Financial Reports *(through October 2022)*
- November Payroll: \$33,731.45

- November Vouchers: 00362851-00362861 in the amount of \$6,713.93 (payable in December)
- Authorize Chair to Approve Job Candidate Interview Travel Reimbursement

Upon a motion by Jim Fletcher, seconded by Kyle Steinburg, the Board unanimously approved the consent agenda as presented. Motion carried.

4) Director's Report

Jeff Wilkens updated the board on the following items:

- Call-for-Projects will be most likely in February or March
- CDTC is currently recruiting for a Transportation Planner/Data Analyst Position
- Trails Leadership Committee has been coordinated; in the process of scheduling first meeting
- Bike Friendly Designation; Chamber was notified and would like to participate

5) Adjournment

With no further business to conduct, Vice-Chair Kevin Overbay adjourned the meeting to a workshop session regarding the SR 28 Corridor Study at 9:13 a.m.

6) SR 28 Corridor Study Workshop

At 9:16 a.m., the Board entered a workshop session regarding the SR 28 Corridor Study. No action was taken.

MINUTES APPROVED: January 12, 2023

Commissioner Kevin Overbay, Chelan County
2023 Chair of the Board

ATTEST:



Jeff Wilkens, CDTC Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.