

Chelan-Douglas Transportation Council (CDTC)

Meeting convened remotely via Zoom

MEETING MINUTES | DECEMBER 10, 2020

GOVERNING BOARD MEMBERS PRESENT:

Board Chair: Kyle Steinburg, Douglas County
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Kevin Overbay, Chelan County
Dave Bierschbach, WSDOT - NCR

JC Baldwin, Regional Port Authority
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee
Randy Agnew, City of Rock Island

STAFF PRESENT:

Jeff Wilkens, Executive Director

Chad Daggett, Clerk of the Board
Riley Shewak, Transportation Planner

In order to comply with the [Governor's Proclamation 20-28.4](#) and all respective Amendments, meeting participation was through remote access. Board members were given a link for Zoom video conferencing and Zoom generated telephone numbers were distributed to the public with the draft agenda/board meeting public notice; the public was able to listen to the meeting telephonically. One public comment was received prior to the meeting and was distributed via email to all board members.

1) Call to Order

The meeting was called to order via video conference at 9:01 a.m. by CDTC Chair, Kyle Steinburg; quorum was met.

2) Approval of Consent Agenda

- December 10, 2020 Draft Meeting Agenda
- November 12, 2020 Draft Meeting Minutes
- Monthly Financial Reports (*through October 2020*)
- November 2020 Payroll: \$30,723.34
- Checks numbered 00342625 – 00342634 in the amount of \$7,287.65 for Nov. 2020 vouchers

Upon a motion by Frank Kuntz, seconded by JC Baldwin, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Election of 2021 CDTC Board Officers

Jeff Wilkens briefly explained the annual CDTC Board Officer election process. By consensus, the Board approved confirmation of Randy Agnew as the 2021 CDTC Governing Board Chair. Frank Kuntz and JC Baldwin nominated Jerrilea Crawford for the 2021 Vice-Chair position.

Upon nomination and a motion by JC Baldwin, seconded by Jim Fletcher, the Board elected Jerrilea Crawford to the 2021 CDTC Vice-Chair position. Motion carried.

4) STBG Call-For-Projects Ranking Methodology

Jeff Wilkens explained to the Board that a subcommittee comprised of three CDTC board members (Jerrilea Crawford, Jim Fletcher and Kevin Overbay) have been working with CDTC staff to evaluate the "forced pairs" method previously used by the Board to rank/prioritize projects for Surface Transportation Block Grant (STBG) funding, and to explore alternative methods for ranking projects and allocating funds.

On behalf of the subcommittee, Mr. Wilkens presented a new concept to the Board for consideration. The Board entered discussion.

By consensus, the Board asked staff to develop a hybrid approach using the new project scoring system as a way to provide the board with additional information about projects while conducting the "forced pairs" evaluation to finalize the ranking process.

Upon a motion by Randy Agnew, seconded by Kevin Overbay, the Board directed that staff work with the Technical Advisory Committee review and score the projects on a technical basis, and the Board will then use the forced pairs system to prioritize the projects. A roll call vote presented all in favor. Motion carried.

5) Legislative Issues & Priorities

Jeff Wilkens presented Senator Brad Hawkins' draft Hydrogen Vehicle Sales Tax Exemption Bill for consideration of a position. The Board entered discussion.

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously voted to take a position in support of the Hydrogen Vehicle Sales Tax Exemption Bill. Motion carried.

In addition, Mr. Wilkens presented an updated map depicting transportation project funding priorities with updated cost estimates. By consensus, the Board reaffirmed support for priority projects for a potential state transportation revenue package in 2021.

6) Director's Report

Jeff Wilkens updated the Board on the following:

- Possible partnership opportunity with Our Valley, Our Future.
- Perteet was awarded the SR 28 Transportation Corridor Study project on 12/7/20.
- The 2021 CDTC board meeting schedule was distributed to the Board. Due to COVID restrictions, board meetings will continue to convene virtually until further notice. The November 2021 meeting was advanced one week due to Veterans Day.

7) Member Roundtable – Transportation Updates

Board members gave a brief update on their ongoing transportation project(s).

8) New Business / Adjournment

With no new business to conduct Mr. Steinburg adjourned the meeting at 10:32 a.m.

MINUTES APPROVED: January 14, 2021



RANDY AGNEW | 2021 Board Chair

ATTEST: 

JEFF WILKENS | Executive Director

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