

Chelan-Douglas Transportation Council (CDTC)

MEETING MINUTES | AUGUST 12, 2021

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Tiffany Gering, Chelan County *(for Kevin Overbay)*
Kyle Steinburg, Douglas County

JC Baldwin, Regional Port Authority
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee
Chris Keifenheim, WSDOT - NCR *(for Dave Bierschbach)*
Richard Palmer Sr., Colville Tribes

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, Executive Director
Riley Shewak, Transportation Planner
Bob Goedde, City of Chelan

Chad Daggett, Clerk of the Board
Carl Florea, City of Leavenworth

GUESTS PRESENT:

Raquel Crowley, Office of Sen. Patty Murray
Rob Jammerman, City of Wenatchee
Tom Wachholder, City of Leavenworth
Sydnee Gonzalez, Wenatchee World
Jenn Saugen, Perteet
Curtis Lillquist, City of East Wenatchee
Mark Spurgeon, Regional Port Authority

Nick Manzano, WSDOT - NCR
George Mazur, WSDOT - NCR
Max Nelson, WSDOT - NCR
Kate Tollefson, WSDOT – NCR
Kara Raftery, Pacific Engineering & Design
Aaron Simmons, Douglas County
Eric Pierson, Chelan County

The CDTC Governing Board convened in-person at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was able to attend in-person as well as live stream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:01 a.m. by CDTC Chair, Randy Agnew. Introductions were made around the room.

2) Approval of Consent Agenda

- August 12, 2021 Draft Meeting Agenda
- July 8, 2021 Draft Meeting Minutes
- Monthly Financial Reports *(through June 2021)*
- July 2021 Payroll: \$33,173.13
- July 2021 Vouchers/Checks 00349107 – 00349124: \$32,081.66
- 2021 Indirect Cost Rate Report

Upon a motion by Kyle Steinburg, seconded by JC Baldwin, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Open Public Comment Period

No public comments were received or heard.

4) 2021 STBG/TA Grant Application Scoring Results

Jeff Wilkens presented to the Board the STBG scoring results. Afterward, the Board entered discussion and, by consensus, agreed upon the following 2021 funding allocations:

Jurisdiction	Project	Funding Award
Chelan County	Totem Pole Road	\$2,000,000
City of Cashmere	Sunset Highway	\$919,834
Douglas County	US 2/97 & Cascade Intersection	\$1,200,000
City of Wenatchee	McKittrick Street Extension	\$704,295

Upon a motion by Frank Kuntz, seconded by Jerrilea Crawford, the Board unanimously approved the STBG funding allocations to projects listed above (amounts include federal Transportation Alternative funding for Cashmere and Chelan County). The Board Clerk shall send notice of award letters by August 13, 2021.

5) Regional Transportation Improvement Program Amendment

Jeff Wilkens explained to the Board that the CDTC policy requires board approval to add new federally funded projects to the Regional Transportation Improvement Program (RTIP). The amendment presented to the Board adds a new construction project titled, "City of Wenatchee – McKittrick Street / N. Columbia Street Intersection." The Board entered discussion.

Upon a motion by Frank Kuntz, seconded by Kyle Steinburg, the Board unanimously approved a total of \$1,205,206 in federal funds to be included in the Amendment for the McKittrick Street / N. Columbia Street Intersection Construction Project. Motion carried.

6) Legislative Update

City of Leavenworth Mayor, Carl Florea presented to the Board three projects taken from the US 2 Upper Wenatchee Valley Transportation Study that was approved by the CDTC Board on June 11, 2020. Mayor Florea requested that the Board consider adding them to its existing list of priorities in next year's Regional Transportation Plan update.

7) Director's Report

Jeff Wilkens updated the Board on the following:

- Five (5) Request for Proposals were submitted from various consultants for the upcoming South Wenatchee Bicycle Connectivity Study. The top selections will be presented at the September 2021 board meeting.
- The SR 28 Corridor Study is gaining considerable public input via the study website. Mr. Wilkens gave special thanks to WSDOT for allowing the use of electronic signage on the highway to solicit public comment participation.

8) Board Member Closing Remarks

Richard DeRock invited the Board to a summit sponsored by Link Transit titled, "An Electrifying Future for Rural Transportation – Building on our Success." The event is scheduled from 12-3 p.m. on August 19, 2021 at Pybus Public Market, 3 N. Worthen Street in Wenatchee. Several state and federal guests are expected to be present.

9) Adjournment

Chair Agnew adjourned the meeting at 10:36 a.m.

MINUTES APPROVED: September 9, 2021


RANDY AGNEW | 2021 Board Chair

ATTEST: 
JEFF WILKENS | Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.