

Chelan-Douglas Transportation Council (CDTC)

MEETING MINUTES | AUGUST 11, 2022

GOVERNING BOARD MEMBERS PRESENT:

Dave Bierschbach, WSDOT-NCR
Richard DeRock, Link Transit
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee
Mark Spurgeon, CDRPA (*for JC Baldwin*)

Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Richard Palmer, Colville Tribes
Kyle Steinburg, Douglas County

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, Executive Director
Riley Shewak, Transportation Planner
Jill Thompson, Town of Waterville
Bob Goedde, City of Chelan

Chad Daggett, Board Clerk
Carl Florea, City of Leavenworth
Janet Conklin, City of Bridgeport

GUESTS PRESENT:

Garren Melton, City of East Wenatchee
Emma Honeycutt, City of Wenatchee
Gary Owen, City of Wenatchee
Eric Pierson, Chelan County
Tara Sokol, KPQ News
Nicole Brockwell, Perteet
Rob Jammerman, City of Wenatchee

Nick Covey, Link Transit
Dahlia De La Rosa, Port of Quincy
Christine Johnson, City of East Wenatchee
Aaron Simmons, Douglas County
Brian Pearson, WSDOT-NCR
Tom Wachholder, City of Leavenworth

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Mayor Jerrilea Crawford; a board member roll call was given by the Clerk.

2) Approval of Consent Agenda

- August 11, 2022 Draft Meeting Agenda
- July 14, 2022 Draft Meeting Minutes
- Monthly Financial Reports (*through June 2022*)
- July 2022 Payroll: \$37,352.64
- July Vouchers 00359366-00359376: \$19,505.77
- 2022-23 Indirect Cost Rate Report

Upon a motion by Jim Fletcher, seconded by Kevin Overbay, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Open Public Comment Period

No public comments were received or heard.

4) Bike Friendly Community Designation

Riley Shewak presented to the Board two handouts (on file) regarding a bicycle friendly community designation through the League of American Bicyclists. In 2018, CDTC was awarded a bronze status; Mr. Shewak inquired interest of the Board for support of an application renewal. The Board entered discussion and by consensus, directed staff to reach out to various community organizations to ask of continued interest for marketing purposes and report back at the September board meeting.

5) RESOLUTION 2-2022: Adoption of the CDTC Regional Bicycle Plan Update

Riley Shewak presented to the Board a final draft of the CDTC Regional Bicycle Plan. Mr. Shewak stated the Plan underwent a 20-day public comment period and all inquires were satisfied. The Board entered discussion regarding the implementation process of the Bicycle Plan; Kevin Overbay recommended the third paragraph of the draft Resolution be amended as follows:

WHEREAS, CDTC encourages member jurisdictions to individually adopt the 2022 Regional Bicycle Plan, ~~and incorporate the Plan or portions thereof,~~ into local comprehensive Plan updates.

Upon a motion by Jim Fletcher, seconded by Richard DeRock, the Board unanimously approved/adopted Resolution 2-2022: Adopting the 2022 Regional Bicycle Transportation Plan *as amended*. Motion carried.

6) Contribution to SR 285 Connecting Washington Pre-Design Study

Jeff Wilkens reviewed past work and collaboration on the SR 285 Connecting Washington Pre-Design Study and explained next steps needed to finalize a preferred "Phase 1" project that makes the best use of the available \$16.3 million state appropriation for improvements to SR 285 / North Wenatchee Avenue. Mr. Wilkens concluded with a recommendation that CDTC contribute \$10,000 towards funds provided by City of Wenatchee and Link Transit. Funds would be contributed indirectly, by way of not invoicing City of Wenatchee for a \$10,000 contribution to CDTC the City had budgeted for a different CDTC study.

Upon a motion by Kyle Steinburg, seconded by Mike Poirier, the Board unanimously authorized CDTC staff to not invoice City of Wenatchee for \$10,000 for their contribution to the South Wenatchee Bicycle Study, as an indirect funding contribution to the SR 285 Pre-Design Study. Motion carried.

7) CDTC Staffing & Revenue Proposal

Jeff Wilkens presented and requested feedback on a summary of options for increasing annual revenue in order to expand staffing by one full-time transportation planner. The board indicated support for use of additional federal STBG funds by informal consensus. Mr. Wilkens will bring back a more detailed recommendation in the form of a budget and work program amendment at an upcoming meeting.

8) Upcoming Transportation Study Priorities

Jeff Wilkens reviewed staff priorities for transportation planning studies, and asked the board to continue discussion next month with consideration for a potential amendment to the budget and work program.

9) Legislative Updates

- Jeff Wilkens plans to reach out to the 7th District Legislators with an invitation to join a future CDTC board meeting.

10) Director’s Report

Jeff Wilkens updated the Board on the following:

- The Public Opinion Survey will begin in late August with results in October or November 2022.


11) Board Member Closing Remarks

Board members were given the opportunity to give closing remarks.

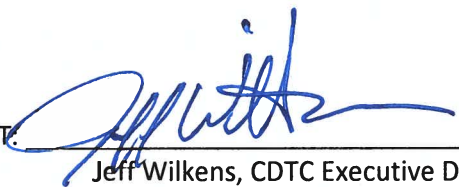
12) Adjournment

CDTC Board Chair, Mayor Jerrilea Crawford adjourned the meeting at 10:31 a.m.

MINUTES APPROVED: September 8, 2022



 Mayor Jerrilea Crawford, City of East Wenatchee
 2022 Chair of the Board

ATTEST: 

 Jeff Wilkens, CDTC Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC’s Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.